

**MINUTES OF THE SCHOOLS FORUM MEETING  
THURSDAY 16 JANUARY 2020 AT 4pm**

<b>School Members</b>		
<b>Headteachers</b>		
<b>Special (1)</b>	Martin Doyle (Riverside)	
<b>Nursery Schools (1)</b>	Peter Catling (Woodlands Park)	
<b>Primary (7)</b>	*Mary Gardiner (West Green)	*Michelle Randles
	*Stephen McNicholas (St John Vianney)	Paul Murphy (Lancasterian)
	Emma Murray (Seven Sisters)	Linda Sarr (Risley Avenue)
	Will Wawn (Bounds Green)	
<b>Secondary (2)</b>	Andy Webster (Park View)	Tony Hartney (Gladesmore)
<b>Primary Academy (1)</b>	Sharon Easton (St Pauls & All Hallows)	
<b>Secondary Academies (2)</b>	*Gerry Robinson (Woodside)	*Michael McKenzie (Alexandra Park)
<b>Alternative Provision (1)</b>	Patricia Davies	
<b>Governors</b>		
<b>Special (1)</b>	Jean Brown (The Vale)	
<b>Nursery Centres (1)</b>	Melian Mansfield (Pembury)	
<b>Primary (7)</b>	Laura Butterfield (Coldfall)	
	Hannah D'Aguiar (Chestnuts Primary)	John Keever (Seven Sisters)
	(A) Jenny Thomas (Lordship Lane)	(A) Julie Davies (Tiverton)
	Vacancy	
<b>Secondary (2)</b>	Vacancy	Vacancy
	Sylvia Dobie (Park View)	
<b>Primary Academy (1)</b>	Vacancy	
<b>Secondary Academies (3)</b>	*Noreen Graham (Woodside)	Vacancy
<b>Non-School Members</b>		
<b>Non-Executive Councillor</b>	Cllr Daniel Stone	
<b>Trade Union Representative</b>	(A) Pat Forward, Sean Fox	
<b>Professional Association Representative</b>	*Ed Harlow	
<b>Faith Schools</b>	*Geraldine Gallagher	
<b>14-19 Partnership</b>	Kurt Hintz	
<b>Early Years Providers</b>	Susan Tudor-Hart	
<b>Observers</b>		
<b>Cabinet Member for CYPS</b>	Cllr Zena Brabazon	
<b>Also Attending</b>		
<b>LBH Director of Children's Services</b>	(A) Ann Graham	
<b>Chief Executive of Haringey Education Partnership (HEP)</b>	James Page	
<b>LBH Assistant Director, Schools &amp; Learning</b>	(A) Eveleen Riordan	
<b>Interim LBH Head of SEN &amp; Disability</b>	Nathan Jones	
<b>LBH Head of Strategic Commissioning, Early Help &amp; Culture</b>	(A) Ngozi Anuforo	
<b>LBH Assistant Director Commissioning</b>	Charlotte Pomery	
<b>LBH Head of Early Help &amp; Prevention</b>	Martin Clement	
<b>LBH Head of Finance &amp; Business Partners</b>	Paul Durrant	
<b>LBH Finance Business Partner (Schools &amp; Learning)</b>	Muhammad Ali	
<b>LBH Principal Accountant DSG</b>	Kristian Bugnosen	
<b>Lead for Governor Services (HEP)</b>	Carolyn Banks	
<b>HEP Clerk (Minutes)</b>	Felicity Baird	

(A) = Apologies given

\* = Asterisk denotes absence

ITEM NO.	SUBJECT / DECISION	ACTION ASSIGNED TO
<b>1.</b>	<b>CHAIR'S WELCOME</b>	
1.1	The Chair welcomed all to the meeting.	
<b>2.</b>	<b>APOLOGIES AND SUBSTITUTE MEMBERS</b>	
2.1	Apologies were received from Jenny Thomas, Ann Graham, Pat Forward, Julie Davies.	
2.2	A resignation was received from Johanna Hinshelwood (Secondary school Governor).	
<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>	
3.1	None were made.	
<b>4.</b>	<b>MINUTES OF THE MEETING OF 05 DECEMBER 2019</b>	
4.1	It was reported that the Primary School vacancy had been filled by Michelle Randles.	
4.2	The Minutes were approved as an accurate record.	
<b>5.</b>	<b>MATTERS ARISING</b> (5.1) It was noted that the AP Review was not on this meeting's agenda. CB stated she had raised this up with the Officer, who had responded that rather than providing a brief update, they wanted to give a full report to the Forum at the February meeting. It was noted that the item should have been on the agenda. CP stated she could give an oral update where there was space on the agenda and it was agreed it would fall under item 10.  (6.4) An amendment to the penultimate line, to: <i>if schools did not contribute.</i>	
<b>6.</b>	<b>UPDATE ON DEDICATED SCHOOLS BUDGET STRATEGY 2019-20 AND FUNDING FORMULA 2020-21</b>	
6.1	The Secretary of State's announcement of funding for schools and high needs was highlighted: funding compared to 19-20 would rise by £2.6B for 20-21, £4.8B for 21-22, and £7.1B for 22-23.	
6.2	Following the Schools Forum meeting on 5 December 2019, the LA consulted schools in Haringey on the proposed change to the 2020-21 Schools Funding Formula. Two models were chosen as options for schools to consider:  Model 1: Minimum Funding Guarantee set at 0.74% capping at 1.84% and High Needs Block Transfer 0%.  Model 2: Minimum Funding Guarantee set at 0.54% capping at 0.70% and High Needs Block Transfer 0.25%.  Additionally, that the Education Welfare Service budget of £122k be top sliced from the Schools Block and transferred to the Central Services Block.  It was noted that when the consultation went out to schools, figures were based on 2018-19 census data. A revised calculation was presented to the Forum.	
6.3	Q: 40% of primary schools have reduced budgets, how does this compare to last year?	

	<p>A: We have no comparison with last year, but pupil numbers have significantly dropped. The LA looked at place planning. Where there are significantly reduced numbers, we would look to amalgamate schools.</p> <p>Q: Does this [Model 1] safeguard secondary school funding?  A: The primary bulge in 2012 has now gone through secondary, therefore there are increases reflect this. The allocation from SFA was £2M higher than originally stated.  The Chair stated secondary schools with additional 90 pupils would make a significant difference to their funding.</p>	
6.4	<p>The School Forum voted. The Clerk reminded all that voting was limited to those from schools members, academies members and PVI representatives</p> <p><u>Model A</u>  For: 10  Against: 0  Abstentions: 2</p> <p>It was therefore agreed that Model A be the preferable model for the DSG allocation for 2020-21.</p> <p><u>Growth Fund to be maintained at £932k for 2020-21</u>  For: 16  Against: 0  Abstentions: 0</p> <p>It was therefore agreed that the growth fund be maintained at £932,000 for 2020-21</p>	
6.5	<p><u>Contingency for schools in financial difficulty</u>  The LA asked the Schools Forum to consider and approve the de-delegation of</p> <ul style="list-style-type: none"> <li>a) Contingency for schools in financial difficulty (£179k)</li> <li>b) Trade Union facilities time (£117k)</li> </ul> <p>Q: What amount of funding is set aside for schools in financial difficulty?  A: A similar amount to last year, we can provide a paper on this.  Q: Did funds go to individual schools?  A: Part of the funding was towards setting up business support, some additional funding went to some schools.</p> <p>Q: It is an insufficient amount of money for the number of schools in need, how will it be effectively used?  A: It is primarily for a buy-in of services, such as an accountant.</p>	<p>LA to bring summary of information regarding schools that had used contingency for schools in financial difficulty.</p>

	<p>Members agreed it would be useful to hear feedback from schools that had made use of the fund. It was agreed that the LA would bring a summary of information regarding schools that had used the fund.</p> <p>Members agreed that the process of schools’ applications to the fund required scrutiny prior to a decision being made, noting that this budget should not be underspent. Members agreed the LA should be proactively informing schools that this service was available. The Chair suggested the title of the fund could be changed to ‘support for schools in financial difficulty’.</p> <p>The Chair reminded the Forum that voting on delegation was specifically limited to primary and secondary phase of maintained schools members. The voting on the de-delegation of £179k contingency for schools in financial difficulty was as follows:</p> <p>Primary Schools: For: 8 Against: 0 Abstentions: 0</p> <p>Secondary Schools: For: 3 Against: 0 Abstentions: 0</p> <p>It was therefore agreed that £179,000 be de-delegated as a contingency for schools in financial difficulty.</p> <p>The Chair asked Forum members who were entitled to vote in principle regarding Trade Union facilities time (£177k).</p> <p>Primary Schools: For: 7 Against: 0 Abstentions: 0</p> <p>Secondary Schools: For: 2 Against: 0 Abstentions: 0</p> <p>It was therefore agreed to de-delegate £117,000 to trade union facility time The Schools Forum requested the LA report back regarding assurances about payment.</p>	<p>LA to report back regarding assurances about payment.</p>
<p><b>7.</b></p>	<p><b>GROWTH FUND</b></p>	
<p>7.1</p>	<p>The Chair noted that the Forum has already made a decision on this matter.</p>	

<b>8.</b>	<b>WORK PLAN 2019-20</b>	
8.1	<p>A member asked if there would be a report to the Forum about the overall state of school finances. The Chair noted that this was currently ongoing work and therefore projections were only available at present. The member asked if this could be added to the work plan as an item. It was noted there was no update regarding the Early Help strategy/review of Early Help at the current time.</p>	<p>Add AP Review to the February and June agendas Add overall state of school finances to June agenda.</p>
<b>9.</b>	<b>UPDATE FROM WORKING PARTIES</b>	
9.1	<p><u>Early Years Working Group</u> The EY Working Group had met the previous week, a paper would be brought to the next Schools Forum meeting (February). There was no specific update at this time.</p> <p>A member asked the LA if the Schools Forum would be presented with a schools' budget deficit plan. The LA responded a recovery plan would be regarding SEND, and it could present on this/bring a report.</p>	<p>LA to bring paper on schools' budget deficit plan to February meeting. Clerk to add to agenda.</p>
9.2	<p>A member noted that pupil numbers had a significant impact on school budgets and the implication of falling pupil numbers for schools was very serious. It was suggested that it would be useful to look at this matter in tandem with housing and other related issues.</p> <p>The Chair was aware that the Assistant Director for Schools &amp; Learning had been liaising with schools regarding reducing rolls. Following discussion, it was agreed that a sub-group of the Schools Forum could be formed to look at the matter in detail, to allow a bigger picture summary to be shared with schools. ZB agreed to take the lead on convening the sub-group.</p> <p>Q: Where do funds given to schools in licensed deficit come from? A: the LA's cashflow.</p>	
9.3	<p><u>High Needs Sub Group</u> Nathan Jones, Head of SEN &amp; Disability was welcomed.</p> <p>The next meeting of the HN sub group was scheduled to take place before the next Schools Forum meeting.</p>	
9.4	<p><u>Verbal update on Alternative Provision Review</u> The Forum was informed that a whole-system approach was being taken by the LA. A number of different aspects were being tackled including redesigning pupil pathways.</p> <p>TBAP had been commissioned to continue to work from the Octagan until August 2020 and there was a focus to re-provision that function within the borough, with a new site being sought. A long transition period was expected.</p>	

	<p>The next stage would look at early intervention focus and multi-agency interventions. Following this, the alternative provision offer would be examined. Alternative provision commissioning was hoped to be brought inside the borough. Then, parent support and what specific advocacy support for parents was available would be assessed and improvements made. Finally, budgets would be scrutinized. Currently, the AP budget sat in the High Needs Block.</p> <p>The LA was keen to work with schools and other providers, and was following a long term plan over the next couple of years. It was noted there were tight deadlines surrounding the decommissioning of TBAP.</p>	
9.5	<p>Q: Currently, very vulnerable children are being moved around from the Tuition Service, as its building was declared a fire risk. There has been no work or progress on this matter in the last 6 weeks. What was once a problem, has now become a crisis.</p> <p>A: The plan would be to work towards finding a suitable venue for the Tuition Service.</p> <p>Members were informed the LA had looked at various models in Glasgow, Kent, Tower Hamlets, and that there were multi-faceted reasons why children ended up in alternative provision.</p> <p>A member noted that there was a short period of time before the report went into the public arena and asked the Forum if members felt they had been engaged sufficiently, noting the significant issues for schools, and the borough. It was suggested that the Assistant Director for Commissioning could attend the primary school headteachers' briefing; the Asst. Director agreed.</p>	
<b>10.</b>	<b>INFORMATION ITEMS</b>	
<b>11.</b>	<b>ANY OTHER URGENT BUSINESS</b>	
11.1	<p>The Forum was informed about an event taking place at the Marcus Garvey Library regarding SEND transport on 5<sup>th</sup> February 2020. This would be an opportunity for parents, carers, families and other stakeholders to look at how the service could be improved.</p> <p>3 sessions were to take place; 2 sessions during the day 10am – 12pm, 12pm – 2pm, and a twilight session 5pm – 7pm.</p> <p>It was confirmed a CSB update would be given to the Forum in the February meeting.</p>	
<b>12.</b>	<b>DATE OF FUTURE MEETINGS</b>	
12.1	<p>27 February 2020; 25 June 2020.</p>	
	There was no further business, therefore the meeting closed at 5:30pm.	